Looking Forward to a Great 2015-2016 School Year!

During this time last year, we were knee deep into the United Campus construction project, and as you all may be very well aware, we continued working around and through the construction project through the first semester. Although it was great to be in one building, we found ourselves treading on new ground, creating new routines, and making sure we were not stepping on each other’s toes throughout the process of working together for the benefit of our kids. The new year will begin in just over one month, and I can truly say we are very excited about the new year.

There are some new faces this year at the United Campus. Emily Becker will be our new elementary cross-categorical special education teacher. Melissa Massman will be our new agriculture teacher. William Hinman will be our new Spanish teacher, and Jared Peterson will be our new high school math teacher. Please welcome our new Blair-Taylor staff members!

I am pleased to say that the storage shed/maintenance area initially planned for the United Campus will be completed this summer. It has been said that you can never have enough storage space, and this has become true in our case. This new shed will allow us to move seasonal items to storage areas and give us the needed educational space for students and curricular needs.

Our cleaning service is doing a great job as they adapt to their new environment, also. Although many areas are not new, we do have a number of new areas and much more tile to strip, clean, and wax.

The District Annual Meeting is scheduled for Monday, October 19th. The meeting will begin at 7:00 p.m. in the auditorium. Prior to the annual meeting, we will have our regular school board meeting beginning at 5:30 p.m. Everyone is invited to attend!

Sincerely,

Jeffrey S. Eide
Superintendent
Blair-Taylor School District
From the Desk of the Middle/High School Principal...
What a wild & crazy, fun & amazing year we had! Change can be challenging, yet also rewarding. As I look back over the 2014-15 school year, I can truly say that the changes and challenges we faced resulted in a stronger, more united school and district. Where last year, we experienced a great deal of growth in the physical building, this year, we can look forward to growth in learning for all of us. 2015-16 will be a great year! Below you will find some information to help us start the year on the right foot.

Orientation for ALL Middle School and High School Students - August 31, 1:00 - 7:00PM
All Blair-Taylor Middle & High School students and parents are asked to attend the back-to-school orientation on Monday, August 31st. Orientation will be “open house style,” like the elementary school, and run from 1:00PM until 7:00PM. Each student, along with his or her parents or legal guardians, needs to meet with the student’s homeroom teacher in order to receive the school-issued technology device (MacBook Air or IPad) among other important items. Drop in between 1:00-7:00pm. Plan on your orientation with the homeroom teacher taking approximately 45 minutes. If a student does not attend orientation, he or she will not receive the technology device until a meeting can be held with the student’s parents/guardians and the homeroom teacher.

Highlights of orientation:
- Receive the technology device
  - Middle school - IPad
  - High school - MacBook Air laptop
  - Explanation of Technology Users Fee and expectations*
- Update family contact information on Skyward
- Review student handbook
- Receive Free/Reduced Meal form
- Have school picture taken

Technology Device Users Fee
The technology users fee is $25.00 for one child and $10.00 for each additional child in a family. The technology device will not go home with your child(ren) until the forms are complete and the technology users fee is paid.

The Student Handbook
The student handbook is a guide to our school policies and has been adopted by the Blair-Taylor School Board. Parents are asked to sign the designated page in the handbook, indicating they and their children have read and understood what has been written in the handbook. The handbook can be found on the middle and high school pages of the Blair-Taylor webpage (www.btsd.k12.wi.us) and will be discussed during orientation. Updates will be made this summer.

Free & Reduced Meal Application Form
This form is found toward the back of this newsletter. We strongly encourage you to fill out this form and bring it into the school office, even if you are not sure whether or not you will qualify. Qualifying for this program is very beneficial to you, and it is beneficial to the school. Eligibility for various grants and other funding is based on the percent of the student population that qualifies for this program. Payment for your child’s meals may be required until the form is turned in. Don’t delay!

School Picture
All students need to have their pictures taken, whether they are ordering pictures or not, as we use the pictures for identification in the school.

Students will receive “Life Touch” information at orientation. A camera will be set up near the high school math classrooms for all middle and high school students. You do not need to wait until picture day to order and pay for pictures; you may order pictures online at www.lifetouch.com prior to orientation/picture day if you are interested.

High School and Middle School Athletics
The WIAA and the Blair-Taylor School District require a physical card or parent card, signed concussion sheet, and signed athletic code each year. Parent cards are required if the athlete had a physical last year. If your child will be participating in fall athletics, and you are not sure if your child needs a parent card or a physical, please call Connie or Pam at 989-2525 to check. Many sports begin practice in the beginning of August. Take care of physicals or parent cards prior to that time so that your child can participate right away! Note: most incoming 7th and 9th graders will need a physical.

IMPORTANT NOTICE FOR ATHLETES: School Athletic Code: ATTENDANCE
Section IV of the Athletic Code States: A student must attend classes the entire day in order to participate in an athletic game or contest on that day. Absences excused in advance by the principal or athletic director will be accepted. A student may not participate in practice or a game if he/she was absent from class because of illness for any portion of that day. Unexcused absences also result in the student's inability to participate in a practice or a game. Students are considered unexcused if over 15 minutes late to school. Being removed from class due to inappropriate behavior is also considered an unexcused absence.

Please feel free to contact me with any questions you may have.

Dana T. Eide
Middle/High School Principal
Blair-Taylor School District
From the Desk of the Elementary Principal...

Welcome back. I am excited to see all of you when school opens September 1st. Over the summer, the school has been cleaned, painted, repaired and spruced up by our maintenance staff to prepare for another school year. I want to thank Al Austad and Lucas Solberg for the hard work they put in to get our building ready for a new school year!

Dates:

**Orientation/Meet Your Teacher Day**
Monday, August 31st ~ 1:00pm – 7:00pm

This is a day where:

- Students can bring their supplies to school.
- Children and parents can meet the teachers.
- We will have forms to fill out.
- Students have their picture taken by Lifetouch.
  - Lifetouch has a web site, if you are interested. You do not need to wait until picture day to order and pay for pictures; you may order pictures online at www.lifetouch.com prior to picture day.
  - All students need to have their picture taken whether they are ordering pictures or not, as we use the picture for identification in the school.

**First day of school**
Tuesday, September 1st

One of our goals this year is to reduce the number of days absent. Regular attendance is essential to success in school. A student not only misses work on the day of absence, but is not prepared for the next day because of missing instruction. If your son or daughter is not running a fever or hasn’t thrown up for 24 hours, send them to us. Let us help with the days when they may just not want to come. We want to partner with parents to reduce absenteeism in our schools.

As we continue to move forward in all academic areas, we continue to incorporate technology into the classroom to enhance the learning potential of all of our students. This technology enables teachers and students to become more engaged in lessons and activities, as well as to take advantage of the digital components offered in a variety of programs used throughout the day.

We are excited about this next school year and look forward to working with you to provide the best educational opportunities available to your children. We look forward to seeing you at Orientation on Monday, August 31st, 1:00-7:00pm. If you have any questions or concerns, please do not hesitate to call me at 989-9835.

As principal of Blair-Taylor Elementary School, I feel privileged to work with such a caring staff and supportive, involved parents. Together we will continue a tradition of putting student needs first. We welcome you back to school on Sept 1st.

Mr. Thomley
Blair-Taylor Elementary Principal

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**Technology Today**

Summer time has brought a few changes to our library. We have begun to update our library’s collection of magazines and non-fiction books. Next school year, your child will be able to access our district magazines through an online resource called Flipster. We have brought the electronic magazine experience to all K-12 students. Feel free to share the experience of reading these periodicals with your child. Some magazines are meant for activities, while others are meant for information. We have site licenses so each student will be able to access these magazines at the same time.

Ebooks are electronic versions of books that can be accessed with any tablet or computer. Many of our first ebook trial subscriptions are non-fiction titles for classroom projects. Most of the ebooks are a simultaneous subscription, which means all students in the school can read the same book at the same time. At the start of the school year, we will have many titles related to Wisconsin, landmarks, history, and literature. These books are not meant just for classroom projects; they are informative and interactive and can be accessed at any time.

Reading is a way to gain knowledge and expand the mind. The Blair-Taylor School District strives to prepare your child for the information age. We hope electronic access increases the amount of time that your child engages in reading activities.

Chris Stalheim, Ed.S
Technology Integrator/Library Media Specialist
SCHOOL SUPPLIES NEEDED FOR THE 
2015 - 2016 SCHOOL YEAR 
The following is a list of school supplies that each 
Blair-Taylor student will need for the 2015-2016 
school year. They are listed by grade level or course.

Elementary

Early Childhood/Head Start/4-K:
Backpack large enough to hold a folder & snow pants. Extra change of clothes to leave at school (underwear, socks, shirt, pants.) *** 4K only - 1 snack item per quarter.

K-6 Phy. Ed. Requirements for Safety:
Appropriate tennis shoes. It is very important that each child has tennis shoes for phy. ed. and appropriate clothing on phy ed. days. Please discourage your child from wearing flip flops to school on phy. ed. days.

SOSET Multi-Age K/1 - Pennekamp:
1 package of pencil top erasers, 2 large pink erasers, 24 count pack of crayons, 12 pack of sharpened pencils, 20 glue sticks, backpack, 4 low odor dry erase markers in black or blue, 2 yellow highlighters, 1 box of facial tissue, and 2 rolls of paper towels. NO pencil boxes are needed. Each student needs a pair of headphones (no earbuds). The school will not be selling headphones this year. Also, each child will need an old T-shirt to be used as a paint shirt. Kindergarteners will need a plastic rest mat. K/1 students need to bring $5.00 to be used for various projects throughout the year.

SOSET Multi-Age 1/2 - Soto:
2 wide ruled spiral notebooks, 1 pair of pointed scissors, 1 package of pencil top erasers, 2 large pink erasers, 24 pack of crayons, 24 pack of #2 pencils, 2 two-pocket folders (red and blue), 8 glue sticks, backpack (medium sized), 4 low odor dry erase markers in blue or black, 2 highlighters, and a pencil box. All students need to bring 1 big box of facial tissue and 2 rolls of paper towels. Each student needs a pair of headphones (no earbuds) and one stylus pen for their iPad. Each student needs to bring $5.00 to be used for various projects throughout the year.

Kindergarten:
Backpack, 2 large boxes of snacks per quarter, 1 rest mat - no blankets or sleeping bags, 2 boxes of 24 ct. crayons, 2 large pink erasers, 15 glue sticks, 1 low odor dry erase black marker, 1 box of facial tissue and 1 roll of paper towels. No pencil boxes, please! Each student needs a pair of headphones (no earbuds).

Grade 1:
One box of 12 #2 pencils, 2 erasers, 8 low odor dry erase markers in black or blue, 1 pointed scissors, 4 large or 6 small glue sticks (we suggest washable gel stick), 2 boxes of crayons (24 count), 1 two-pocket folder, 1 large backpack, 1 large box of facial tissue, one small plastic pencil box. Each student is required to have headphones. If the headphones break, you are required to replace them with a new set.

Grade 2:
Pencil bag or small box; 20 pencils (no eversharps); low odor thin tip blue or black dry erase markers (4 pack); 1 pink or green eraser; 4 two-pocket folders; No Trappers, please; crayons; ruler; colored pencils; small scissors; glue or glue stick (white only); 1 large box facial tissue and a medium sized backpack. Each student needs a pair of headphones (earbuds are not recommended). One stylus pen for their iPad.

Grade 3:
No Trappers, please! 24 #2 pencils, 3 large boxes of facial tissue, erasers, set of 12 colored pencils, crayons (box of 24), 2 glue sticks, 4 two-pocket folders of plain colors (ORANGE, RED, GREEN, BLUE), scissors, school supply box (8x5), 1 black or blue pen, 2 low odor dry erase markers, headphones (earbuds are not recommended).

Grade 3/4 SoSet:
3 plain folders, 3 plain notebooks (wide lined), pair of scissors, 1 box of facial tissues, hand pencil sharpener, 16 regular pencils, 1 package of pencil top erasers, 2 glue sticks, highlighter, 1 pack of 4 low odor dry erase markers, stylus pen for their iPad. Each student needs a pair of headphones or earbuds.

Grade 4:
7 plain folders (1 purple, 1 red, 2 green, 1 yellow, 1 blue, 1 orange), 2 packs of wide lined paper, colored pens, pencils, 1 box colored pencils, 1 pack of 4 low odor multi-colored dry erase markers, 2 boxes of facial tissues, 1 pencil box or case, a water bottle. A stylus pen for their iPad. Headphones or earbuds. 2 notebooks, scissors, highlighters.

Grade 5:
3 folders, 3 notebooks, 2 boxes of facial tissues for the classroom, colored pencils, pencil box, pencils, pens, large erasers, ruler, scissors, 1 pack of 4 black low odor dry erase markers, 3x5 lined index cards, 2 highlighters. Headphones or earbuds. OPTIONAL: compass, protractor, water bottle with a secure lid, 1” three ring binder
Grade 5/6 SoSet:
4 folders with pockets and hole punched, (1) 1" 3 ring binder, pencil box or case, colored pencils, pencils, blue or black pens, loose leaf paper, enclosed hand held pencil sharpener, 3x5 lined index cards, scissors, eraser, water bottle with cover or secure lid, facial tissue for the classroom, 3 spiral notebooks, 4 black low odor dry erase markers, 2 highlighters, 1 tri-fold display board. Each student needs headphones or earbuds. Last names beginning with letters A-S bring a box of quart size plastic storage bags. Last names beginning with T-Z bring a box of gallon size plastic storage bags. OPTIONAL: a stylus pen for iPad. Please put name on all supplies.

Grade 6:
(Binders -- 1 to be used for projects/portfolios - Laughery’s class only), transparent tape, folders for each class (at least 4), Trapper organizer, 2 boxes of facial tissue, pencil box or case, colored pencils, blue/black pens, pencils, narrow ruled paper (loose leaf - not spiral), compass, protractor, ruler (12 inch), glue, scissor, post it notepad, glass/cup/sport bottle (must have a cover). Headphones or earbuds.

Math: Single subject spiral notebook, pencils

Physical Education: Tennis shoes (no platform tennis shoes), shorts, t-shirt, towel, shampoo, deodorant (no glass containers), combination lock

Quest: folder, lined paper, dark blue or black ink pen or pencil

Reading/Lang. Arts: Notebook, folder, and pencils

Science: writing utensils and folder

Social Studies: Folder, lined paper, pencils, pens

Spanish: notebook or loose leaf paper, folder used just for Spanish, pen or pencil, colored pencils and note cards are recommended but not required

Technology Ed.: Safety glasses, combination lock, 12 ft. tape measure, 3 ring binder, loose leaf paper, calculator, folder, pencil(s), tennis shoes.

Middle School

Agriculture: paper (loose leaf or notebook), folder, and writing utensil

ATV/Snowmobile Safety: paper (loose leaf or notebook), folder, and writing utensil

Art: 1 inch binder and pencils

Band: Students must have a properly working musical instrument or drum sticks for percussionists. Any personally owned instruments must be play tested and approved by the instructor. Rental fees and supply fees may apply.

Careers: folder, writing utensil (pen or pencil), other materials provided

Choir: pencil with an eraser; additional materials provided

FACS Meals: folder, lined paper, dark blue or black ink pen or pencil

FACS Fabrics: folder, lined paper, dark blue or black ink pen or pencil

High School

Agriculture: notebook and writing utensil for all courses; $10 materials fee for Wildlife Mgmt.

Art: Studio I, II, and III: 1 3-ring binder; $5.00 materials fee

Business Ed.:
Intro. to Business: book cover, folder
Desktop Publishing: 3-ring binder with plastic sleeves
Financial Literacy: calculator, folder w/ 3 fasteners
Pers. Finance (full yr.), Accounting I and Accounting II: calculator, book cover, folder, if course is dropped, payment for workbook
Computer Applications: jump drive
Bus. Procedures: 3-ring binder w/ plastic sleeves, folder

Computer Science: Game Programming, Adv. Game Programming, and Web 2.0: Notebook, folder, writing utensil

English:
Eng. 9 and 10: paper, note cards, green pen(s) or colored pencil(s), folder, writing utensils, optional book cover, markers and/or highlighters
Eng. 11: note cards, 1 single-subject notebook, loose leaf paper, folder, book cover, glue sticks and colored pencils/markers are used on occasion
Eng. 12: **note cards**, 1 single-subject notebook, loose leaf paper, folder, glue sticks and colored pencils/markers are used on occasion
Read 180: writing utensils

**FACS:**
Food & Family, Food Science, Family Issues, Family Life Skills, Intro. to Health Careers: pencil or blue/black pen, folder, notebook or loose-leaf paper
Understanding Childhood: Pencil or blue/black pen, a notebook or loose-leaf paper, a folder or binder for handouts and study guides, paper book cover
Careers in Design: A notebook or loose-leaf paper, pencil or blue/black pen, folder, optional: some students may purchase additional fabric

**Health:** Notebook & pen

**Mathematics:**
Pre-Algebra & Algebra I: 3-ring binder, loose-leaf paper, notebook, **pencils**
Honors Alg. I/Alg. II: **pencils**, 3-subj. notebook or 3-ring binder w/ loose-leaf paper & dividers, graphing calculator is required for students who will be taking higher level courses
Geometry: multiple pencils, 3-ring binder (1 inch or more) w/ dividers, graphing calculator is required for higher level courses
Honors Alg. II/Alg. III: multiple pencils, 3-ring binder (1” or more) with dividers, graphing calculator (T1-84 or higher graphing calculator or equivalent app. is required)
Pre-Calculus & Calculus: multiple pencils, 3-subj. notebook or loose-leaf paper; 3-ring binder (1” or more) with dividers; graphing calculator (T1-84 or higher graphing calculator or equivalent app. is required)

**Music:**
Concert Band: properly working musical instrument or drumsticks for percussionists. Any personally owned instruments must be play tested and approved by the instructor. Rental fees and supply fees may apply.
Chorus: Pencil with an eraser. Additional materials provided.

**Phy. Ed.:** Change of Phy. Ed. clothes: T-shirt or sweatshirt, **Tennis shoes**, socks and shorts or sweatpants. Also need: towel, deodorant, shampoo (no glass bottles).

**Science:**
Physical Science, Chemistry I & II, Lab. Techniques: Notebook, pen, pencil, calculator
Biology: Notebook, writing utensils, colored pencils, scissors

**Social Studies:**
World Studies, World History, Am. Govt., Econ. Principles & WI History: Notebook, writing utensil
U.S. History: notebook, folder, blue/black pens, pencils
AP U.S. History, AP European Hist.: notebook, 3-ring binder, loose-leaf paper, index cards, pens & pencils
AP Govt.: Notebook, 3-ring binder, loose-leaf paper, pens & pencils

**Spanish:** Folder, notebook (only for Span.), pen, pencil; dictionary recommended

**Technology & Engineering:**
CAD& Drafiing I/CAD I: 3-ring binder, loose-leaf paper, calculator, flash drive, pencils, if course is dropped payment for CAD software seat
Power Mechanics-Small Engines: Safety glasses, 3-ring binder, loose-leaf paper, pencil(s), calculator, combination lock, $15.00 materials fee
Wood Tech. I: Safety glasses Z87, 12’ tape measure, 3-ring binder, loose-leaf paper, calculator, pencils, $15.00 materials fee
Adv. Project Woods II: Safety glasses Z87, 12’ tape measure, 3-ring binder, loose-leaf paper, calculator, pencils
Basic/Adv. Welding: Safety glasses Z87, 12 ft. tape measure, 3-ring binder, loose-leaf paper, calculator, pencils, tennis shoes, combination lock, $15.00 materials fee
Automotive Tech. I: Safety glasses Z87, 3-ring binder, loose-leaf paper, calculator, pencils, work shirt, tennis shoes, combination lock
Building Construction: Safety glasses, 25 ft. tape measure, 3-ring binder, loose-leaf paper, pencil(s), calculator, tennis shoes, combination lock
Manufacturing: Safety glasses Z87, 12 ft. tape measure, 3-ring binder, loose-leaf paper, calculator, pencils, tennis shoes, combination lock, $15.00 materials fee

School Supply Lists Are Available On-Line:
- Go to the school website [www.bisd.k12.wi.us](http://www.bisd.k12.wi.us)
Blair-Taylor School District Gifted and Talented Program

**Philosophy**
The Blair-Taylor School District recognizes that all students have talents and/or gifts. Some students, however, possess these talents and gifts to an exceptional degree. The district recognizes the right of these gifted students to receive educational opportunities that will meet their educational needs. Therefore, differentiated programming and specific services shall be provided to develop the cognitive, creative, and affective skills of these students.

**Definition**
Gifted and talented students are those individuals who, because of outstanding abilities, are capable of high performance. Giftedness falls into one or more of the following areas: intellectual, academic, creative, leadership or artistic.

- A student may be **intellectually (cognitively) gifted** if he or she uses advanced vocabulary, readily comprehends new ideas, thinks about information in complex ways, or likes to solve puzzles or problems.

- A student may be **academically gifted** if he or she shows unusual abilities in one or more area (math, reading, etc.), has exceptional memorization ability, acquires knowledge quickly, or enjoys talking with experts in the field of his or her interest.

- A student may be **creatively gifted** if he or she comes up with several solutions to a given problem, creates and invents in unusual and imaginative ways, or has a vivid imagination.

- A student may be gifted in the area of **leadership** if he or she assumes responsibility and follows through, uses judgment in decision making, sets goals and accomplishes them, can organize self and others, and has self-confidence.

- A student may be **artistically gifted** if he or she has an unusual ability for expressing self, feelings, or moods through art, dance, drama, or music, exhibits creative expression, or has an unusual ability for seeing and observing things in detail.

**Identification**
Students are identified for services by the gifted and talented program through a number of ways, including performance on standardized tests and/or individual assessment tools. Student, teacher, and parent referrals are also considered an important part of the identification process. In addition, participation in programming options can be used to help with identification.

Once a student is identified as requiring services through the gifted and talented program, a Differentiated Education Plan (DEP) may be developed for that student by the program coordinator, parents, teacher, administrator and any others who would be involved in providing services.

If you have additional questions about identification or program options for gifted students, please contact the building principal, Mr. Thomley, elementary school, or Dana Eide, middle-high school.

**School Board Members**

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Perry Kujak
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Blair, WI 54616
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The school board meets at 5:30 on the third Monday of each month, alternating between the community center in Taylor and the board room in the K-12 building.
Blair-Taylor School District Bus Routes

Route 1: Pine Creek Rabbit Run: Cty Rd P to French Creek Rd to Wilson Rd Back to Cty Rd P to Relyea Lane to Cty P to Townline Rd to Colwell Rd to Cty Rd X to Lincoln Rd to Taylor Rd to Davis Rd to Kelly Rd to Oak Park Court (Leave time for this stop is 7:15 AM) to Cty Rd P to East Blair Rd to West Blair Rd to So. River Rd to Blair-Taylor School.

Gary Olson Bus #4 608-989-2077

Route 2: Taylor Route:
Gym (Old high school) Leave Time 7:18AM
Village Hall (Old Elem School) Leave Time 7:22AM
City Lot across from Cenex Leave Time 7:24AM
Cindy Noren Bus #12 608-525-3302

Route 3: Beaver Creek Cty Rd N: Cty Rd N to Cty Rd C to Cty Rd N to Beck Rd to Franklin Rd to Pete Coulee Rd to Jackson Rd to Skuttley Rd to Harrison Rd to Cty Rd N to Cedar Rd to Cty Rd N to Ewing’s back to Cty Rd N to Rabbit Run to Hamilton Rd back to Rabbit Run to So. River Rd to Blair-Taylor School.

Gary Weisenberger Bus #18 608-525-4032

Route 4: Cty Rd C Joe Coulee: Cty Rd C to Borrenson Lane back to Cty Rd C to Joe Coulee to Rogness Coulee back to Cty Rd C to Washington Coulee back to Cty Rd C to Trump Coulee to Linstrom Rd to Bahnub Rd to Niles Rd to Marsh to Trump Rd to Anderegg Rd to QuarneRd to So River Rd to Blair-Taylor School.

Wade Noren Bus #10 608-484-0192

Route 5: French Creek: Cty Rd D to Hovre Rd to Cty Rd D to Moen Coulee to Cty Rd I to Hwy 53 to Bradley Rd to Lone Star Rd to Cty Rd S to Moen Lane back to Cty Rd S to Joe Coulee to Knutson to Cty Rd S to Blom Rd to Tappen Coulee to Cty Rd S to Blair then to Blair- Taylor School

Steve Nelson Bus #9 608-989-2317

Route 6: Lakes Coulee-Welch Coulee: Hwy 95 to Cty D to Thompson Rd to Nyen Rd back to Hwy 95 to Peterson Coulee Rd to Cty Rd D to Cty Rd N to Hermanson Lane to Skundberg Rd to Arneson Ridge to Hwy 53 to Brekke Ridge Back to Hwy 53 to Blair stop at Peterson St (Leave time for this stop is 7:30am) then to Parking lot by First Church Bldg. (Leave time for this stop is 7:35am) then to Blair- Taylor School.

Parents, if your child is not going to ride the bus, please call their bus driver the night before or in the morning by no later than 6AM; also, if you have changed your address or your child’s pick up or drop off point, please call either the Blair – Taylor School or Noren Transport, Inc. with the changes so that we can have your child on the right bus.

Blair-Taylor High/Middle 608-989-2525
Blair-Taylor Elementary 608-989-9835
Noren Transport, Inc 608-525-8018 (Office) 608-525-3302

Allen Husmoen Bus #6 608-989-2045
Route 7: Larken Valley: Mill Rd to Larkin Valley Rd to Rat Rd to Schansberg Rd to Snake Coulee Stop at the Amish School then back to Schansberg Rd to Mill Rd to Blair stop at the Union Bank of Blair parking lot (Leave time for this stop 7:35am) to Blair-Taylor School.

Ardell Knutson Bus #8 608-989-2124

Route 8: Big Slough Cty Rd W: Cty Rd P to Big Slough to Ridgeway Rd to Cty Rd G to Curran Rd to Cty Rd G to Green Acres Rd Harding Rd to Cty Rd G to Hwy 95 to Cty W to Burma Rd to Cty Rd W to Hwy 95 to Park Rd and Broadway (Leave time for this stop is 7:35am) to Blair-Taylor School.

Carol Ekern Bus #24 715-983-5575

Route 9: Hegg Bear Creek: Twinde Lane to Cty Rd S to Cty Rd C to Leque Lane to Leien’s to Cty Rd C to t Hwy 53 to Kittleson Coules to Johnson’s to Hwy 53 to Cty Rd CC back to Hwy 53 to Lund Coulee to Beaches Corner parking lot to Hwy 53 to Bear Creek Rd to Lone Star Rd to Miller Lane to Lone Star Rd to Hwy 53 to Blair Stop at Broadway Estates (Leave time for this stop is 7:33am) next stop at Webster St (Leave time for this stop is 7:35am) then to Blair-Taylor School.

Pam Paulson Bus #5 608-525-2001
Introduction

The Blair-Taylor School District strives to provide a safe, secure, and respectful learning environment for all students, staff, and others in school buildings, on school grounds, on school buses, and at school-sponsored activities. Bullying has a harmful social, physical, psychological, and academic impact on bullies, victims, and bystanders. The school district consistently and vigorously addresses bullying so that there is no disruption to the learning environment, learning process, and school climate.

Definition

Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be repeated behavior and involves an imbalance of power. The behavior may be motivated by an actual or perceived distinguishing characteristic, such as, but not limited to: age, national origin, race, ethnicity, religion, gender, gender identity, sexual orientation, physical attributes, physical or mental ability or disability, and social, economic, or family status.

Bullying behavior can be:
1. **Physical** (e.g. assault, hitting or punching, kicking, theft, threatening behavior)
2. **Verbal** (e.g. threatening or intimidating language, teasing or name-calling, racist remarks)
3. **Indirect** (e.g. spreading cruel rumors, intimidation through gestures, social exclusion and sending insulting messages or pictures by mobile phone or using the internet – also known as cyber bullying)

Prohibition

Bullying is prohibited in all schools, buildings, property and educational environments, including any property or vehicle owned, leased, or used by the school district. This includes public transportation regularly used by students to go to and from school. Educational environments include, but are not limited to, every activity under school supervision.

Procedure for Reporting/Retaliation

All school staff members and school officials who observe or become aware of acts of bullying are required to report these acts to the building principal. If the building principal is the bully, it should be reported to the superintendent.

Any other person, including a student who is either a victim of the bullying or is aware of the bullying or any other concerned individual, is encouraged to report the conduct to the building principal.

Reports of bullying may be made verbally or in writing and may be made confidentially. All such reports, whether verbal or in writing, will be taken seriously and documented. A written record of the report, including all pertinent details, will be made by the recipient of the report.

The school official receiving a report of bullying will immediately notify the school district employee assigned to investigate the report, which is the building principal.

Notice of Non-Discrimination Policy

In compliance with Executive Order 11246; Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Amendments of 1972; Title IX Regulation Implementing Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973 and S.118.13 Wisconsin Statute; The Age of Discrimination Act of 1975; and all other Federal, State, Schools rules, laws, regulations, and policies, The School District of Blair-Taylor shall not discriminate on the basis of sex, age, race, color, national origin, religion, or handicap in the educational programs or activities which it operates, and in employment.

It is the intent of the School District of Blair-Taylor to comply with both the letter and spirit of the law in making certain discrimination does not exist in its policies, regulations, and operation. Grievance procedures for Title IX and Section 504 and S.118.13 Wisconsin Statute have been established for students, their parents, and employees who feel that discrimination has been shown by the School District. They are as follows:

**GRIEVANCE PROCEDURE**

1. An earnest effort shall first be made to settle the matter informally with the building principal.
2. If the matter in (1) is not resolved within ten working days, the grievance shall be presented in writing to the district administrator including a statement of facts comprising the non-compliance issue alleged. The grievance shall be signed and dated. An earnest effort shall be made to settle the matter informally between the employee or student and the administrator.
3. If not settled in (2) within 10 days, the grievance may be appealed to the Board of Education.
4. Any person who receives a negative determination relating to S.118.13 Wisconsin Statute may appeal to the State Superintendent of Schools within 30 days of the Board's decision.
5. Complaints may be made to the Office of Civil Rights either before or following the exhaustion of local grievance procedures.

Specific complaints of alleged discrimination under Title IX (sex) and Section 504 (handicap) should be referred to:

- **District Administrator**
- **School District of Blair-Taylor**
- **Title IX Coordinator**
- **Section 504 Coordinator**
- **N31024 Elland Road**
- **Blair, Wisconsin 54616**

Complaints may be filed with the OFFICE FOR CIVIL RIGHTS:

- **Office of Civil Rights - Region V**
- **300 South Wacker Drive**
- **Eighth Floor**
- **Chicago, IL 60606**
- **(312) 353-2520**
Annual Notice: Homeless Children

The McKinney-Vento Act defines children and youth who are homeless (twenty-one years of age and younger) as:

- Children and youth who lack a fixed, regular, and adequate nighttime residence, including children and youth who are:
  - sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as double-up);
  - living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
  - living in emergency or transitional shelters;
  - abandoned in hospitals; or
  - awaiting foster care placement.

- Children and youth who have a primary nighttime residence that is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings.

- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

- Migratory children who qualify as homeless because they are living in circumstances described above.

If you are personally aware of or are acquainted with any children who may qualify according to the above criteria, the Blair-Taylor School District provides the following assurances to parents of homeless children:

- There shall be immediate enrollment and school participation, even if educational and medical records and proof of residency are not available.

- All educational opportunities and related opportunities for homeless students (preschool to age 21), including unaccompanied youth, shall be the same as for the general student population.

- Enrollment and transportation rights, including transportation to the school of origin. “School of origin” is defined as the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.

- Written explanation of a child or youth’s school placement, other than school of origin or the school requested by the parent, with the right to appeal within the local dispute resolution process.

- Meaningful opportunities for parents to participate in the education of their children. These shall include: special notices of events, parent-teacher conferences, newsletters, and access to student records.

Please contact Jeff Eide, homeless liaison for the Blair-Taylor School District, for additional information about homeless issues.

Mr. Eide can be reached at (608) 989-2525 or eidej@btsd.k12.wi.us.

Transfer of Records

Student records relating to a specific student shall be transferred to another school or school district upon receipt of written notice from an adult student or the parent or guardian of a minor student that the student intends to enroll in the other school or school district, or upon written notice from the other school or school district that the student has enrolled.

A Plan for Success—Four Reasons Why your High School Student Needs a Planner, by Jessica Lane

(Article was amended due to space constraints.)

1. Students stand a better chance of remembering assignments. High school can be a whirlwind of assignments and activities. The teenager might struggle with keeping track of all of the papers and assignments that they need to do in any given week. An academic planner can act as a reminder for students. If they write down their assignments in one set place, they stand a better chance of remembering what they need to do each and every night.

2. Students practice better time management. When a high school student has a planner in front of them, listing out what they need to do in any given day or week, they stand a better chance of practicing better time management. Sometimes students need to see the big picture in order to understand what they need to accomplish. As planners have daily, weekly and monthly sections, a student can better visualize what days will require more time on assignments and what days won’t. As a result, they can practice better time management.

3. Students build on their organizational skills. A collegiate curriculum can be daunting for those just out of high school. Those students who go through high school without a planner might not have a sense of organization. By listing out assignments and class schedules, students are building on their organizational skills each and every day. These skills come in handy once the student heads off to college.

4. Students learn better study habits. Along the same lines as time management, high school students who have a planner tend to have better study habits than those who don’t. If your high school student doesn’t have a planner, you might catch them cramming for exams at the last minute. This practice doesn’t always produce straight A’s on those exams. A planner gives the student more vision. If they see that an exam is coming up on Friday, they can better prepare each and every day, rather than just the day before. By placing reminders in this type of agenda to study building up to exams and quizzes, they won’t be studying for tests merely on the night before the exam.

High school can be a challenging time in a teenager’s life. If your child’s high school doesn’t supply planners, you should consider buying one for your student. A small, inexpensive one can have priceless results.

Article Source: http://www.ArticleBiz.com
Youth Options Program

Students acquiring junior or senior status in high school qualify for the Youth Options program. Annually by October 1, the school board shall provide information to high school students about the youth options program.

Application Procedures: A pupil who intends to enroll at an institution of higher education under this section shall notify the school board no later than March 1 if he/she intends to enroll in the fall semester, and no later than October 1, if he/she intends to enroll in the spring semester. Written notification shall be made using DPI form PI 8700-A. The notice shall include the titles of the courses the pupil intends to take and the number of credits for each course, and shall specify whether the pupil is taking the courses for high school or postsecondary credit.

If the pupil specifies that he/she intends to take a course for high school credit, the school board shall determine whether the course is comparable to a course offered in the school district, and whether the course satisfies any of the high school graduation requirements under s.118.33 and the number of high school credits to award the pupil for the course, if any. If the pupil disagrees with the determination of the board, he/she may appeal the decision to the state superintendent within 30 days of the decision. The decision of the state superintendent shall be final and not subject to review.

Pupil Responsibilities: A pupil taking a course at an institution of higher education for high school credit under this section is not responsible for any portion of the tuition and fees for the course if the school board has determined that the course is not comparable to a course offered in the school district.

If the pupil is taking a course for high school credit and the board has determined that a comparable course is offered, the pupil is responsible for the tuition and fees for the course. A pupil taking a course for postsecondary credit is also responsible for the tuition and fees for the course.

Payment Procedures: The school district will pay for up to a maximum of 18 semester credits offered by a post-secondary school in accordance with guidelines set forth in State Statute 118.55 (5). Payment will be made by the school district directly to the institution of higher education for tuition, books, and fees required by Statute for approved courses taken for high school credit. On-line post-secondary courses that provide college credit will count as part of the 18 paid credits.

Reimbursement for Incomplete or Failed Courses: If a pupil receives a failing grade in a course or fails to complete a course, the school district will request reimbursement from the family for any tuition and fees paid by the district on behalf of the student. The student shall be ineligible for further participation in youth options until full reimbursement has been made to the school district.

Credit Awarded: A post-secondary course taken under the youth options program and approved for high school credit shall be granted ¼ high school credit per one semester credit offered by the post-secondary course in accordance with PI 40.07(2) of the Wisconsin Administrative Code.

Transportation: The school district is not responsible for any transportation costs associated with a pupil taking courses under youth options. The parent or guardian of a pupil who is attending an institution of higher education or technical college and is taking the course for high school credit may apply to the state superintendent for reimbursement of the cost of transporting the pupil between the high school and the college or technical college that the pupil is attending if the pupil’s parent or guardian is unable to pay the cost of such transportation. A parent applying to the state for transportation reimbursement is to use form PI-8701.

Notice of Release of Directory Data

NOTICE IS HEREBY GIVEN:

The Blair-Taylor School District, pursuant to the Family Educational Rights and Privacy Act, and State Statute 118.125, has declared the following information contained in a student's education record as "directory information" and may disclose that information without prior written consent.

1. The student's name
2. The student's address
3. The name of the parent or guardian of the student
4. The student's phone number (unless unlisted)
5. The student's date of birth
6. The student's current grade level in school
7. Weights and heights of members of athletic teams
8. Participation in officially recognized activities & sports
9. Dates of attendance [i.e. (1986-1990)]
10. Student photographs
11. Degrees, awards and honors received

Within the first three weeks of each school year, the school district shall publish in the district newsletter the above directory information list. For students enrolling after the notice is published, the list will be given to the student's parent or the eligible student at the time of enrollment.

After the parents and eligible students have been notified, they will have two weeks to advise the school district in writing (to the respective building principals) of any or all of the items about their child they refuse to permit the district to designate as directory information.

At the end of the two-week period, each student's records will be appropriately marked by the record's custodians to indicate the items the district will designate as directory information about the student. This designation will remain in effect until it is modified by the written direction of the student's parent or the eligible student.

Any parent, guardian, or eligible student must complete the District's REQUEST TO WITHHOLD DIRECTORY INFORMATION form at the school in which said student attends of their desire that all or any part of the directory information may not be disclosed without the parent's, guardian's or eligible student's consent, provided that such notification is given to the district within two weeks of this published notice.

BLAIR-TAYLOR SCHOOL DISTRICT,
Jeff Eide, District Administrator
### Events, July 2015-Oct. 2015

http://www.cms4schools.com/btsd/Calendar.cfm

| Mon., July 13-Fri., July 17 | 08:00 AM - 12:00 PM: Elem. Summer School  
08:15 - 08:30 AM: Go Noodle - Brain Gym  |
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon., July 13</td>
<td>10:00 AM - 12:00 PM: summer VB prac.</td>
</tr>
<tr>
<td>Tues., July 14</td>
<td>04:00 PM - 09:00 PM: Varsity GBB league</td>
</tr>
<tr>
<td>Wed., July 15</td>
<td>12:15 - 02:15 PM: Youth GBB Open Gym</td>
</tr>
<tr>
<td>Sun., July 19</td>
<td>04:00 PM - 08:00 PM: B-T Park &amp; Rec</td>
</tr>
</tbody>
</table>
| Mon., July 20-Fri., July 24 | 08:00 AM - 12:00 PM: Elem. Summer School  
08:15 - 08:30 AM: Go Noodle - Brain Gym  |
| Mon., July 20               | 10:00 AM - 12:00 PM: summer VB prac.  
05:30 PM - 08:00 PM: School Board Meeting 5:30,Taylor (Community Center)  |
| Tues., July 21              | 04:00 PM - 09:00 PM: Varsity GBB league  |
| Wed., July 22               | 12:15 - 02:15 PM: Youth GBB open Gym  |
| Sun., July 26               | 04:00 PM - 08:00 PM: B-T Park & Rec  |
| Mon., Aug. 3-Fri., Aug. 7   | 08:00 AM - 12:00 PM: Elementary Summer School  
08:15 - 08:30 AM: Go Noodle - Brain Gym  |
| Tues., Aug. 4               | FB Starts  |
| Mon., Aug. 10-Fri., Aug. 14 | 08:00 AM - 12:00 PM: Elem. Summer School  
08:15 - 08:30 AM: Go Noodle - Brain Gym  |
| Fri., Aug. 14               | FB Scrimmage  |
| Mon., Aug. 17               | CC Starts  
VB Starts  
School Brd. Mtn, 5:30, 7-12 Board Room  |
| Fri., Aug. 21               | FB Home vs Luther 7pm  |
| Mon., Aug. 24               | JVFB Home 5pm  
Teacher In-Service  |
| Tues., Aug. 25              | Teacher In-Service  |
| Wed., Aug. 26               | Teacher In-Service  
05:30 - 07:00 PM: SoSET Family Picnic  |
| Thurs., Aug. 27             | Teacher In-Service  |
| Fri., Aug. 28               | FB @ Bangor 7pm  |
| Mon., Aug. 31               | Student Orientation Day  |
| Tues., Sept. 1              | VB Home Quad 4:30  
School Starts  |
| Thurs., Sept. 3             | MS CC @ CFC 4:30  
CC @ CFC 5pm  
JV VB @ WHTL Quad 5pm  |
| Fri., Sept. 4               | FB @ ACLH 7pm  |
| Sat., Sept. 5               | CC @ Marshallfield 9am  
08:00 AM - 03:00 PM: Youth FB Scrimmage  |
| Mon., Sept. 7               | No School - Labor Day  |
| Tues., Sept. 8              | CC @ Westby 4pm  
JV FB @ ACLH 5pm  
VB @ Indee 6pm  |
| Thurs., Sept. 10            | MS VB Home vs Alma  
CC @ GET 4:15  
MS CC @ BRF 4:15  
MS FB Scrimmage Home 5pm  |
| Fri., Sept. 11              | FB Home vs ES 7pm  |
| Sat., Sept. 12              | JV VB Conf. Meet @ MM 8:30 am  |
| Mon., Sept. 14              | VB Home vs ACLH 6pm  
JV FB Home vs ES 5pm  
CC @ BRF 4:30  |
| Tues., Sept. 15             | VB @ Mel-Min 6pm  |
| Wed., Sept. 16              | MS CC @ MM 4:30  
MS VB Home vs ACLH 6pm  
MS FB Home vs ACLH 5pm  |
| Thurs., Sept. 17            | MSVB @ Indee 4:30  
07:00 - 10:00 PM: Blair Cheese Fest Awards Show  |
| Fri., Sept. 18              | FB Home vs Mel-Min 7pm  |
| Sat., Sept. 19              | 07:00 PM - 10:00 PM: Blair Cheese Festival Variety Show  |
| Sun., Sept. 20              | 09:30 AM - 11:00 AM: Blair Cheese Festival Ecumenical Church Service  |
| Mon., Sept. 21              | JVFB Home vs MM 5pm  
MSCC @ Mondovi 4:30  
CC @ Mondovi 4:30  
MSVB @ CFC 4:30  
No School In-Service Day  |
| Tues., Sept. 22             | VB Home vs WHTL 6pm  
MS FB H vs Augusta 5pm  
MSVB @ Alma 4:30  |
| Thurs., Sept. 24            | MSVB @ WHTL 4pm  
MSCC @ ACLH 4:30  |
| Fri., Oct. 2                | FB Home vs WHTL 7pm (Homecoming)  |
| Mon., Oct. 5                | JVFB Home vs WHTL 5pm  
MSVB Home vs Indee 4:30  
CC @ Luther 4:30  |
| Tues., Oct. 6               | VB Home vs Augusta 6pm  
MSFB @ Alma 5pm  |
| Thurs., Oct. 8              | VB Home vs Immanuel 6pm  |
| Fri., Oct. 9                | FB @ Augusta 7pm  
No School In-Service Day  |
| Sat., Oct. 10               | JV VB @ ES 9am  
MSCC @ Arcadia 9:30  
CC @ Arcadia 9:30  |
| Mon., Oct. 12               | MSVB Home vs CFC 4:30  
MSFB @ WHTL 5pm  
JVFB @ Augusta 5pm  |
| Tues., Oct. 13              | VB @ CFC 6pm  
MSVB Home vs Gilmanton 4:30  |
| Thurs., Oct. 15             | VB @ ES 6pm  
CC Conf. Meet @ CFC  |
| Fri., Oct. 16               | FB Home vs Indee 7pm (Parents Night)  |
| Mon., Oct. 19               | JVFB Home vs Indee 5pm  |
| Tues., Oct. 20              | VB Regional  |
| Thurs., Oct. 22             | VB Regional  |
| Fri., Oct. 23               | Level 1 FB  
No School In-Service Day  |
| Sat., Oct. 24               | CC Sectional  
VB Reg Final  |
| Tues., Oct. 27              | Pops Concert 7:30  |
| Thurs., Oct. 29             | VB Sectional  |
| Sat., Oct. 31               | State CC  
VB Sect Final  |
Dear Parent/Guardian:

Children need healthy meals to learn. Blair-Taylor School District offers healthy meals every school day. Breakfast costs: K-6 students-$1.20 and 7-12 students-$1.55; lunch costs: K-6 students-$2.00 and 7-12 students-$2.25. **Your children may qualify for free meals or for reduced price meals.** Reduced price is $.30 for breakfast and $.40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process. **2015-2016 prices have not been determined yet.**

1. **WHO CAN GET FREE OR REDUCED PRICE MEALS?**
   a. All children in households receiving benefits from FoodShare, the Food Distribution Program on Indian Reservations (FDPIR), or W-2 Cash Benefits are eligible for free meals.
   b. Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
   c. Children participating in their school's Head Start program are eligible for free meals.
   d. Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
   e. Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

<table>
<thead>
<tr>
<th>Household size</th>
<th>Yearly ($)</th>
<th>Monthly ($)</th>
<th>Weekly ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>21,775</td>
<td>1,815</td>
<td>419</td>
</tr>
<tr>
<td>2</td>
<td>29,471</td>
<td>2,456</td>
<td>567</td>
</tr>
<tr>
<td>3</td>
<td>37,167</td>
<td>3,098</td>
<td>715</td>
</tr>
<tr>
<td>4</td>
<td>44,863</td>
<td>3,739</td>
<td>863</td>
</tr>
<tr>
<td>5</td>
<td>52,559</td>
<td>4,380</td>
<td>1,111</td>
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<tr>
<td>6</td>
<td>60,255</td>
<td>5,022</td>
<td>1,159</td>
</tr>
<tr>
<td>7</td>
<td>67,951</td>
<td>5,663</td>
<td>1,307</td>
</tr>
<tr>
<td>8</td>
<td>75,647</td>
<td>6,304</td>
<td>1,455</td>
</tr>
<tr>
<td>Each additional person:</td>
<td>7,696</td>
<td>642</td>
<td>148</td>
</tr>
</tbody>
</table>

2. **HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY?** Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven’t been told your children will get free meals, please call or e-mail Mr. Michael Thomley at 608-989-9835 or thomlm@btsd.k12.wi.us.

3. **DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD?** No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to any of the school offices.

4. **SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS?** No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact Mr. Michael Thomley at 608-989-9835 or thomlm@btsd.k12.wi.us immediately.
5. CAN I APPLY ONLINE? No. This is not possible at this time.

6. MY CHILD’S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child’s application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.

8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

9. IF I DON’T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.

10. WHAT IF I DISAGREE WITH THE SCHOOL’S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: JEFFREY EIDE, N31024 ELLAND ROAD, BLAIR, WI 54616, 608-989-2881, eidej@btsd.wi.us.

11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.

12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed some work last month and only made $900, put down that you made $1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. WHAT IF THERE ISN’T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact any of the school offices to receive a second application.

16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for FoodShare or other assistance benefits, contact your local assistance office or call 1-800-362-3002.

If you have other questions or need help, call 608-989-9835.

Sincerely,

Jeffrey Eide, Superintendent
HOW TO APPLY FOR FREE AND REDUCED PRICE
SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced price school meals. You only need to submit one application per household, even if your children attend more than one school in Blair-Taylor School District. The application must be filled out completely to certify your children for free or reduced price school meals.

Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Mr. Michael Thomley at 608-989-9835 or thomlm@btsd.k12.wi.us.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12 WHO ARE HOUSEHOLD MEMBERS.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here?
When filling out this section, please include all members in your household who are:

- Children age 18 or under and are supported with the household’s income;
- In your care under a foster arrangement, or qualify as homeless, migrant, runaway youth, or Head Start;
- Students attending Blair-Taylor School District regardless of age.

A) List each child’s name. For each child, print their first name, middle initial, and last name. Use one line of the application for each child. When writing names, print one letter in each box. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.

B) List the name of the school the child attends or N/A if the child does not attend school.

C) Do you have any foster children? If any children listed are foster children, mark the “Foster Child” box next to the child’s name. Foster children who live with you may count as members of your household and should be listed on your application. If you are only applying for foster children, after completing STEP 1, skip to STEP 4 of the application and these instructions.

D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section may meet this description, please mark the “Homeless, Migrant, Runaway” box next to the child’s name and complete all steps of the application.

E) Are any children in Head Start? If any child is enrolled in a Head Start Program, check the Head Start box after the child’s name and complete all steps of the application.
STEP 2: DO ANY HOUSEHOLD MEMBERS (INCLUDING YOU) CURRENTLY PARTICIPATE IN ONE OR MORE OF THE FOLLOWING ASSISTANCE PROGRAMS: FOODSHARE, W-2 CASH BENEFITS, OR FDPIR?

If anyone in your household participates in the assistance programs listed below, your children are eligible for free school meals:

- The Supplemental Nutrition Assistance Program (SNAP) or FoodShare
- Temporary Assistance for Needy Families (TANF) or W-2 Cash Benefits
- The Food Distribution Program on Indian Reservations (FDPIR)

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle ‘NO’ and skip to STEP 3 on these instructions and STEP 3 on your application.
- Leave STEP 2 blank.

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle ‘YES’ and provide a case number for FoodShare, W-2 Cash Benefits, or FDPIR. You only need to write one case number. If you participate in one of these programs and do not know your case number, contact your case worker. You must provide a case number on your application if you circled “YES.” Please note: A BadgerCare case number cannot be used on this application; only the case number for programs listed above can be used.
- Skip to STEP 4; leave STEP 3 blank.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

A) Report all income earned by children. Refer to the chart titled “Sources of Income for Children” in these instructions and report the combined gross income for ALL children listed in Step 1 in your household in the box marked “Child Income.” Only count foster children’s income if you are applying for them together with the rest of your household. It is optional for the household to list foster children living with them as part of the household.

What is Child Income?
Child income is money received from outside your household that is paid directly to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.

<table>
<thead>
<tr>
<th>Sources of Child Income</th>
<th>Example(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earnings from work</td>
<td>A child has a job where they earn a salary or wages.</td>
</tr>
<tr>
<td>Social Security</td>
<td>A child is blind or disabled and receives Social Security benefits.</td>
</tr>
<tr>
<td>o Disability Payments</td>
<td>A parent is disabled, retired, or deceased, and their child receives social security benefits.</td>
</tr>
<tr>
<td>o Survivor’s Benefits</td>
<td></td>
</tr>
<tr>
<td>Income from persons outside the household</td>
<td>A friend or extended family member regularly gives a child spending money.</td>
</tr>
<tr>
<td>Income from any other source</td>
<td>A child receives income from a private pension fund, annuity, or trust.</td>
</tr>
</tbody>
</table>
FOR EACH ADULT HOUSEHOLD MEMBER:

Who should I list here?
When filling out this section, please include all members in your household who are:
- Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do not include people who:
- Live with you but are not supported by your household’s income and do not contribute income to your household.
- Children and students already listed in Step 1.

How do I fill in the income amount and source?

For each type of income:
- Use the charts in this section to determine if your household has income to report.
- Report all amounts in gross income ONLY. Report all income in whole dollars. Do not include cents.
  - Gross income is the total income received before taxes or deductions.
  - Many people think of income as the amount they “take home” and not the total, “gross” amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a “0” in any fields where there is no income to report. Any income fields left empty or blank will be counted as zeroes. If you write ‘0’ or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be verified for cause.
- Mark how often each type of income is received using the check boxes to the right of each field.

B) List adult household member’s name. Print the name of each household member in the boxes marked “Names of Adult Household Members (First and Last).” Do not list any household members you listed in STEP 1. If a child listed in STEP 1 has income, follow the instructions in STEP 3, part A.

C) Report earnings from work. Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income from work in the “Earnings from Work” field on the application. This is usually the money received from working at jobs. If you are a self-employed business or farm owner, you will report your net income.

What if I am self-employed?
If you are self-employed, report income from that work as a net amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts or revenue.

D) Report income from Public Assistance/Child Support/Alimony/SSI/VA Benefits. Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income that applies in the “Public Assistance/Child Support/Alimony/SSI/VA Benefits” field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only court-ordered payments should be reported here. Informal but regular payments should be reported as “other” income in the next part.
E) **Report income from Pensions/Retirement/Social Security/All other income.** Refer to the chart titled “Sources of Income for Adults” in these instructions and report all income that applies in the “Pensions/Retirement/Social Security, Other Income” field on the application.

F) **Special Situations.** This section is for seasonal workers and others whose income fluctuates, and they usually earn more money in some months than others. In these situations, project the annual rate of income and report that. This includes workers with annual employment contracts who may choose to have salaries paid over a shorter period of time. This includes school employees.

G) **Report total household size.** Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number MUST be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household determines your income cutoff for free and reduced price meals.

H) **Provide the last four digits of your Social Security Number.** The household’s primary wage earner or another adult household member must enter the last four digits of their Social Security Number in the space provided. You are eligible to apply for benefits even if you do not have a Social Security Number. If no adult household members have a Social Security Number, leave this space blank and mark the box to the right labeled “Check if no SSN.”

### Sources of Income for Adults

<table>
<thead>
<tr>
<th>Earnings from Work</th>
<th>Public Assistance/Child Support/Alimony</th>
<th>Pensions/Retirement/All Other Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary, wages, cash bonuses</td>
<td>Unemployment benefits</td>
<td>Social Security (including railroad retirement and black lung benefits)</td>
</tr>
<tr>
<td><strong>Net</strong> income from self-employment (farm or business)</td>
<td>Worker’s compensation</td>
<td>Private Pensions or disability</td>
</tr>
<tr>
<td>Strike benefits</td>
<td>Supplemental Security Income (SSI)</td>
<td>Income from trusts or estates</td>
</tr>
<tr>
<td><strong>If you are in the U.S. Military:</strong></td>
<td>Cash assistance from State or local government</td>
<td>Annuities</td>
</tr>
<tr>
<td>Basic pay and cash bonuses <em>(do NOT include combat pay, FSSA or privatized housing allowances)</em></td>
<td>Alimony payments</td>
<td>Investment income</td>
</tr>
<tr>
<td>Allowances for off-base housing, food, and clothing</td>
<td>Child support payments</td>
<td>Earned interest</td>
</tr>
<tr>
<td></td>
<td>Veteran’s benefits</td>
<td>Rental income</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Regular</strong> cash payments from outside household</td>
</tr>
</tbody>
</table>

### STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.

A) **Provide your contact information.** Write your current address in the fields provided if this information is available. If you have no permanent address, this does not make your children ineligible for free or reduced price school meals. Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.

B) **Sign and print your name.** Print your name in the box “Printed name of adult completing the form.” And sign your name in the box “Signature of adult completing the form.”

C) **Write today’s date.** In the space provided, write today’s date in the box.

D) **Share children’s racial and ethnic identities (optional).** On the back of the application, we ask you to share information about your children’s race and ethnicity. This field is optional and does not affect your children’s eligibility for free or reduced price school meals.
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